

Script Name: Under Use Waivers Script
Description: This script tests the functionality contained within the Waivers module, E-mail and Self service Module. Year requirement for the module: last five years.
Create by: Maja Dragnic
Prerequisites:
Security Access: Update
Outputs:
Use Cases Covered: Under Use Waivers
Conditions Covered: UW001-UW028

Step	Value to Enter	Expected Results	Actual Results	Pass/Fail	SIR#	Test Conditions
Admin User Logs In						
1	Open Internet Browser	Browser Opens				
2	Enter <http://dev.cbs.sfa.ed.gov:8531/CBSWebApp/admin/adminWelcome.jsp> into the browser address window	Window "Enter Network Password", asking for user's name and password is displayed. (Testing only)				
3	Type <cbs> as your username and <cbsdev> as your password	Field accepts values				
4		Verify that the system displays the Campus-Based Admin Login page. In the center of the page is a Login button. There is a following instruction notifying the Admin User how to proceed: Welcome to Campus-Based Administration. To access the Campus-Based Admin site: 1. Select the "Login" button. 2. Enter your PIN information. The PIN serves as your identifier to let you access information in systems for the Department of Education. If you do not have a PIN go to the Department of Education PIN Registration site to apply. 3. Enter the Campus-Based Admin TG Number. 4. After login authentication is complete, the Campus-Based admin home page will be displayed. If your security rights have not yet been established, contact the CB Security Officer at the				
5	Select <Log In> button	Window "Enter Network Password", asking for user's name and password is displayed. (Testing only)				
6	Type <integrate> as your username and <pin1026> as your password	Field accepts value (this step is for testing purposes only and will not be necessary in February).				
7	Select <OK> or if security browser was displayed, click <Yes> button to accept	The System displays the PIN Authentication site with the following fields: social security number, first two letters of last name, date of birth, and PIN. The PIN Authentication site is outside of the eCB System.				
8	Enter <222334444> into the SSN field	Field accepts value.				
9	Enter <Fr> into the first two letters of last name field	Field accepts value.				
10	Enter <10221970> in the DOB field	Field accepts value.				
11	Enter <1385> in the PIN number field	Field accepts value.				

Step	Value to Enter	Expected Results	Actual Results	Pass/Fail	SIR#	Test Conditions
12	Select <Submit Request> button	Security Alert message comes up.				
13	Select <Yes> button	The System displays a screen where the Admin User enters the Admin TG number. There is a field to enter a TG number. There is a Next button. There is a following instruction notifying the Admin User how to proceed: "Please enter your TG number using uppercase letters. The TG number is case sensitive".				
14	Enter <TG08899> into the TG field	Field accepts value.				
15	Click <Next> button	The System displays the Campus-Based Admin home page. The following links are displayed on the left navigation bar: Accounting, Admin Security, Awards, ComLog, Communications, FISAP Update, FISAP View, Hold Schools, Manual Adjustments, New Schools, PART, PLIST, Recalculation, Reports, Tracking, Waivers, Work Colleges.				
16	Basic Flow - Waiver Approval					
17	Select the <Waivers> from the Admin Main Menu	The Waivers page displays.				
18	Select the <C. Under Use Waivers> link	The System displays the C. Under Use Waivers Pending page. The center of the page includes a list of all outstanding Under Use Waivers listed by serial numbe. If there is no Under Use for a program, the status field displays N/A, otherwise the field displays Pending. The data is sorted by date posted, with the most recent posting at the top of the list. To the right of each row is a Detailed View link. There are links to a Printer Friendly Version of the page and previous year data. There is a following message: "To review, approve or deny a waiver, select the Detailed View link." There is an "Initialize List" button.				UW001, UW002, UW003

Step	Value to Enter	Expected Results	Actual Results	Pass/Fail	SIR#	Test Conditions
19	Select the <Detailed View> link for the school with serial number 000070	The C. Under Use Waivers – Detail page displays. At the top of the page is the school's serial number and school name. The next line lists the program or programs were funds were underutilized, along with the status of the request. If the school did not request a waiver on the FISAP, that is noted here. The center of the page lists the contents of the Waiver Packet for the Review Panel: Cover Page, applicable FISAP pages, ATH Report, and Final Funding Worksheet. All of these items are links. Below is an optional Panel Review area. This Panel Review table consists of four columns, including status, comments, username and date posted. There is a blank row in the Panel Review table with fields for status/comments. The status field is a dropdown menu with options to Approve or Deny. The comments field is an input box. A Post button is located to the right of the input row. At the bottom of the page are two radio buttons labeled Approve and Deny. There is a Previous button and a Submit button. There is also an input box labeled "Comments."				UW005, UW006
20	Select the <Approve> from the dropdown menu in the Panel Review Section	Value selected.				
21	Select the <Post> button	Error message comes up.				
22	Enter <Testing Waivers> into the comments box and select the Post button	The System displays the row as read-only and posts the panel member's username and the time and date the entry was posted. Focus is on a new row with no data entered.				
23	Select the <Approve> radio button	Button populated with a black dot when selected.				UW009
24	Enter <Testing Waivers> in the comment box	Field accepts value.				
25	Select the <Submit> button	The System displays a message at the top of the page that notifies the Admin User that the status of the waiver is about to be finalized and asks if the Admin User wants to proceed. There is a Yes button and a No button.				UW010
26	Select <Yes>	The System displays the C. Under Use Waivers – Approved (or Denied) page with the newly-approved (or denied) waiver at the top of the list.				UW011, UW012, UW013, UW014
27	Select <Pening Waivers> link	Approved waiver is no longer displayed on this page.				
28	Basic Flow - Waiver Denial					
29	Select the <C. Under Use Waivers> link	The System displays the C. Under Use Waivers page.				

Step	Value to Enter	Expected Results	Actual Results	Pass/Fail	SIR#	Test Conditions
30	Select the <Detailed View> for the school with serial number <000088>	The C. Under Use Waivers – Detail page displays.				UW019
31	Select the <Deny> radio button.	Button is populated with a black dot when selected				
32	Select <Submit>	A message appears notifying the user that a comment is required.				
33	Enter <Testing Waivers> in the comment box	Field accepts value				
34	Select <Submit>	The System displays the following message: "You have selected to record this waiver as Denied. Do you wish to proceed?" There is No and Yes button.				
35	Select the <Yes> button	The System displays the Under Use Waivers – Denied page with the newly-denied waiver at the top of the list.				UW015, UW016
36	Admin User Wants to View an Approved Waiver					
37	Select the <Approved Waivers> link from the top Navigation Bar	The System displays the C. Under Use Waivers – Approved Waivers, which includes all processed waivers from the past five award years sorted by serial number. The last two columns list the final status – approved or N/A – as applicable, along with the username and date posted. Underneath these fields is a comments row.				UW018, UW017, UW020, UW021
38	Select the <Detail> link for the first row	The System displays the Under Use - Approved Waivers – Details page.				UW022, UW023, UW024
39	Admin User Wants to View a Denied Waiver					
40	Select the <Denied Waivers> link from the top Navigation Bar	The System displays the C. Under Use Waivers – Denied Page, which includes all processed waivers from the past five award years. The table format is the same as in on the Pending page. The last two columns list the final status – Denied or N/A – as applicable, along with the username and date posted. Underneath these fields is a comments row. The data is sorted by serial number and includes links to all approved waivers for the past five years. To the right of each row is a Detailed View link.				UW025, UW026, UW030, UW031
41	Select the <Detailed View> link for the first waiver listed.	The System displays the Under Use - Denied Waivers – Details page.				UW027, UW028
42	User Wants to Print					
43	Select the <Approved Waivers> link	The System displays the C. Under Use Waivers page.				
44	Select the <Detailed View> link for the school with serial number 000070	The System displays the C. Under Use Waivers – Detail page.				UW032
45	Select the Serial # Radio Button from the top navigation bar	A black dot is displayed				
46	Confirm <2002-2003> is selected for the Campus-Based Award Year	2002-2003 is selected				
47	Enter <000070> in the field Labeled 'Search By'	Field Accepts Value				
48	Select <Go> button	System populates School Name and Serial Number in fields				
49	Select the <Cover Page> link	A new window opens and the file displays.				

Step	Value to Enter	Expected Results	Actual Results	Pass/Fail	SIR#	Test Conditions
50	Select <File - Print> from the menu bar in the pop-up window	The file is printed.				UW007
51	Close the pop-up window.	The System displays the C. Under Use Waivers – Detail page.				
52	Select the <ATH Report> link	A new window opens and the file displays.				
53	Select <File - Print> from the menu bar in the pop-up window	The file is printed.				
54	Close the pop-up window.	The System displays the C. Under Use Waivers – Detail page.				
55	Select the <Final Funding Worksheet> link	A new window opens and the file displays.				
56	Select <File - Print> from the menu bar in the pop-up window	The file is printed.				
57	Close the pop-up window.	The System displays the Under Use Waivers – Approved Detail View page.				
108	Admin User Enters Reports Module					
109	Select the <Reports> link from the left navigation bar	<p>The System displays the main reports page, which gives an overview of the types of reports available: The Reports module allows you to view and print statistical data for all schools as well as individual schools. Reports are available for the modules below. Select a link on the left navigation bar to access the reports for that module. For reports that are not specific to a module, select the Custom link.</p> <p>A. Accounting Select the Accounting link to view transactional data such as a school's ATH or eSOA.</p> <p>B. Awards Select the Awards link to view worksheets, school funding information, and other data relating specifically to Awards.</p> <p>C. E-mail Select the E-mail link to view text for e-mail notifications.</p> <p>D. FISAP Select the FISAP link to view FISAP-specific reports.</p> <p>E. Hold Schools Select the Hold Schools link to view various reports including hold school status and notification letters.</p> <p>F. PART Select the PART link to view procedure activity statistics.</p> <p>G. PLIST Select the PLIST link to view summary reports of schools with excess liquid capital status and to view excess liquid capital notifications.</p>				
110	Admin User Seeks Waiver Reports					

Step	Value to Enter	Expected Results	Actual Results	Pass/Fail	SIR#	Test Conditions
111	Select <H. Waiver Reports> link from the left navigation bar	The System displays the FISAP Reports page. There is a column for general reports and a column for school-specific reports. Each available report is a link. There is an instruction notifying the Admin User how to proceed. Links include General Reports The following links are in the General Reports column of the Waivers Reports page: Community Service Approval Report Community Service Denial Report Title III Approval Report Under Use Approval Reports Under Use Denial Report Reports By School The following links are in the Reports By School column of the Waivers Reports page: Community Service Cover Page Community Service Status Letter Title III Cover Page Title III Status Letter Under Use Cover Page Under Use Status Letter				
112	Admin User Seeks General Waiver Reports					
113	Select the <Under Use Reports> link under Genral Reports	The System displays the Under Use Approval/deniel Report				
114	Select <File> from the top navigation bar	The System displays the File Menu				
115	Select <Print> option from the file menu	The System diplays the Print Menu				
116	Select the <Print> button	The System prints the document				
117	Select the <x> in the upper right hand corner on the report windo	The Report closes and the System displays theWaiver Reports page. There is a column for general reports and a column for school-specific reports. Each available report is a link. There is an instruction notifying the Admin User how to proceed.				
118	Admin User Seeks Waivers Reports by School					
119	Select the <Serial #> radio Button from the top navigation bar for < School 1>.	Button populated with a black dot when selected		FIS002		HS003
120	Enter <000070> in the field Labeled 'Search By'	Field Accepts Value		FIS002		HS003
121	Select <2002-2003> from a dropdown menu labeled "Campus-Based Year"	Field Populates with correct year				HS003
122	Click <Go> Button	The system populates the School Name in the Name Field and 000070 in the Serial Number Field.				

Step	Value to Enter	Expected Results	Actual Results	Pass/Fail	SIR#	Test Conditions
123	Select the <Under Use Cover Page> link under Reports by School	The System displays the Under Use Cover Page				
124	Select <File> from the top navigation bar	The System displays the File Menu				
125	Select <Print> option from the file menu	The System displays the Print Menu				
126	Select the <Print> button	The System prints the document				
127	Select the <x> in the upper right hand corner on the report window	The Report closes and the System displays the Waivers Page. There is a column for general reports and a column for school-specific reports. Each available report is a link. There is an instruction notifying the Admin User how to proceed.				
128	Select the <Under Use Status Letter> link under Reports by School					
129	Select <File> from the top navigation bar	The System displays the File Menu				
130	Select <Print> option from the file menu	The System displays the Print Menu				
131	Select the <Print> button	The System prints the document				
132	Select the <x> in the upper right hand corner on the report window	The Report closes and the System displays the Waivers Page. There is a column for general reports and a column for school-specific reports. Each available report is a link. There is an instruction notifying the Admin User how to proceed.				
133	Admin User Wants to Log Out of the System					
134	Select <Log Out> link from the left navigation bar	The system displays a warning message. There is a yes or no button.				
135	Select <Yes> button	The System displays the Campus-Based Admin Login page.				